



Internal Quality Assurance Policy

The University of Puthisastra

Document History

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Approved by

Full Name	Position	Signature
Professor Ian Rouse	President & Vice-Chancellor	
		Date 14/3/2025

1. Introduction

University of Puthisastra is committed to maintaining and enhancing the quality of its academic programs, research, and institutional governance. This Internal Quality Assurance (IQA) Policy ensures continuous improvement, compliance with national and international standards, and the fulfillment of the university's missions. The policy aligns with recognized quality benchmarks, including national accreditation standards and international accreditation standards. It also addresses key challenges in higher education, such as evolving academic expectations and the need for continuous adaptation.

2. Objectives

The objectives of this policy are to:

- Establish a structured approach to quality assurance and continuous improvement with measurable targets (e.g., 90% compliance with accreditation standards).
- Ensure academic programs meet national accreditation and international quality standards.
- Promote a culture of excellence in teaching, learning, and research.
- Ensure transparency and accountability in university governance and management.
- Enhance student learning experiences and graduate employability.
- Support institutional benchmarking and external accreditation processes.
- Encourage innovation in quality assurance to ensure adaptability to changing academic and industry needs.

3. Scope

This policy applies to all faculties, academic programs, research activities, student support services, and administrative operations. It ensures active student participation in feedback mechanisms and decision-making processes.

4. Principles

The university's IQA system is guided by the following principles:

- 4.1 **Quality Culture:** Fostering an institutional culture that prioritizes quality enhancement.
- 4.2 **Continuous Improvement:** Regular monitoring, evaluation, and enhancement of academic and administrative processes.
- 4.3 **Stakeholder Involvement:** Engaging students, faculty, staff, and external stakeholders in quality assurance processes.
- 4.4 **Evidence-Based Decision Making:** Utilizing data and feedback mechanisms for informed policy development.
- 4.5 **Compliance and Accountability:** Ensuring adherence to national and international standards.
- 4.6 **Continuous Feedback Loop:** Implementing iterative improvements based on regular assessments and stakeholder inputs.

5. Quality Assurance Mechanism

- 5.1 **The university employs various mechanisms to uphold quality**, including:
 - Curriculum Review and Development: Regular review of academic programs every three years to align with industry needs and accreditation standards.
- 5.2 **Teaching and Learning Monitoring:** Evaluation of teaching methodologies, faculty development, and student feedback, including peer evaluations and student satisfaction surveys.
- 5.3 **Student Assessment and Performance Monitoring:** Ensuring fair, transparent, and rigorous assessment processes.

- 5.4 **Faculty and Staff Development:** Continuous training and professional development opportunities.
- 5.5 **Research and Innovation Quality Assurance:** Encouraging high-impact research and adherence to ethical standards.
- 5.6 **Institutional Benchmarking:** Comparing performance with national and international peer institutions and utilizing benchmarking data for continuous improvement.
- 5.7 **Internal and External Audits:** Conducting periodic self-assessments and engaging with external accreditation bodies like Accreditation Committee of Cambodia (ACC) and/or ASEAN University Network-Quality Assessment (AUN-QA).

6. Governance and Responsibilities

- 6.1 **UP Senior Management:** Oversees and ensures the implementation of the IQA policy.
- 6.2 **Internal Quality Assurance Unit (IQAU):** Coordinates IQA activities, monitors compliance, and reports findings to the UP Senior Management. A clear reporting structure will be established to ensure accountability.
- 6.3 **Faculties and Departments:** Implement quality assurance processes within their respective areas.
- 6.4 **Students and Stakeholders:** Participate in feedback mechanisms and contribute to quality enhancement initiatives, including representation in IQA governance bodies.

7. Monitoring and Review

The IQA policy shall be reviewed every three years or as needed to adapt to evolving academic and accreditation standards. Reviews shall be conducted through internal assessments, stakeholder consultations, and benchmarking against global best practices. In addition, ad-hoc reviews may be initiated in response to regulatory changes, institutional priorities, or significant stakeholder feedback.

8. Forms/Procedures/Flow Chart...etc.

- 8.1 IQAU Strategic Plan
- 8.2 Report templates
- 8.3 Monitoring plan
- 8.4 Teacher's teaching assessment questionnaire
- 8.5 Teacher's self-assessment questionnaire
- 8.6 Teaching observation

9. Questions concerning this policy

Questions for clarification shall be addressed to the Internal Quality Assurance Unit. 